



**Job Title:** **Traveling Construction Superintendent**

**Reports To:** **Director of Construction**

### **Job Summary:**

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Bluestone Partners focuses on commercial interior construction projects across the country and is searching for experienced Traveling Tenant Improvement/Commercial Superintendents to be a part of our growing team.

### **Responsibilities:**

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- Oversee operation of the construction site
- Supervise all activities and tasks including scheduling of subcontractors, consultants, and vendors
- Ensure that subcontractor is fully executing and complying with contracted scope of work
- Coordinate required inspections with local jurisdictions
- Ensure safety & compliance of the site
- Maintain daily logs
- Communicate with Project Manager and Subs
- Identify conflicts in construction progress and communicate them to project team for resolution
- Preside over weekly subcontractor meetings designed to coordinate the work
- Confirm subcontractor has corrected all deficiencies identified by project team
- Walk project daily to monitor activities and assist in future planning
- Respond promptly to customer needs
- Ensure that the job site is always kept in a clean and organized manner
- Build relationships with potential backup subcontractors and suppliers
- Confirm all materials are available or on-site
- Communicate with project team regarding ASI's, RFI's, and Material Submittals

### **Skills/Qualifications:**

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- Demonstrates accuracy and thoroughness
- Displays a professional attitude towards others
- Adapts to changes in work environment
- Dependable
- Works well in a team environment
- Proficient in blueprint reading
- Physically able to do most construction tasks
- Able to do different types of trades as needed
- Completes work in a timely manner
- Communicate using phone, text, email, daily logs, pictures
- Valid driver's license
- Able to pass OSHA-10 certification

**\*\*Travel is required.**

If interested, please submit required salary, work history, and contact information.